

WSC ADVISORY #2018-013
PERSON-CENTERED SUPPORT PLAN TRAINING

ACTION REQUIRED

EFFECTIVE DATE: MAY 3, 2018

The Person-Centered Support Plan training is now available online for Waiver Support Coordinators (WSCs). WSCs must complete the training by September 1, 2018. Once training has been completed, WSCs can begin utilizing the new Person-Centered Support Plan form.

WSCs will receive 2 hours of in-service credit for completion of the training. The training consists of 4 modules that are self-paced. After completion of all modules, WSCs must complete the survey questionnaire to obtain a training certificate to document completion.

Module 1 – *Introduction to the New Support Plan Template* (approximately 8 minutes)

Module 2 – *Overview of the Person-Centered Planning Process* (approximately 23 minutes)

Module 3 – *Gathering Information and Assessing Needs* (approximately 29 minutes)

Module 4 – *Developing Personal Goals* (approximately 15 minutes)

The Training is posted online at the following link: <http://apdcares.org/waiver/support-coordination/>

WSCs should also use the *Person-Centered Support Plan Manual* as a guide for completing Person-Centered Support Plans.

The Person-Centered Support Plan form has been updated with the following minor edits from the original posting in March:

- There is a checkbox to identify if additional pages are attached
- A page break was added to the signature page for ease of use